

AMERICAN THEATRE WING

Grant Guidelines



AMERICAN THEATRE WING
Founder of the Tony Awards®

As part of its longstanding mission of celebrating and supporting the very best in theatre, the American Theatre Wing provides funding to New York City not-for-profit theatre organizations to both honor and sustain their work. In 2007, 53 companies received support from the American Theatre Wing. ATW grants are made annually in December; the application deadline for 2008 grants is Friday, September 19. To be considered for funds applications must be postmarked not later than September 19. Prior recipients must re-submit annually; there is no automatic renewal of grants.

GENERAL CRITERIA

- Applicants must be a 501(c)(3) not-for-profit organization based in New York City, whose primary activities center on the production and/or development of dramatic and/or musical theater.
- ATW grants are for general operating support, predominantly for producing organizations, or organizations that undertake workshops and/or readings. Applicants must operate under an agreement with Actors Equity Association.
- Preference will be given to organizations that have produced at least two shows within the past year and that have scheduled at least two productions in the coming season. Developmental companies must demonstrate a consistent program of workshops and/or readings.
- Service organizations and organizations in their first year of existence will not be considered for funding.
- ATW determines the amount granted at its sole discretion. Do not make a specific monetary request part of the application.

Applications should be postmarked by **September 19, 2008**, and sent to Howard Sherman at:

American Theatre Wing
570 Seventh Avenue
Suite 501
New York NY 10018

REQUIRED MATERIALS - applications that do not adhere to guidelines will not be considered

Applicants must submit the application, available from www.americantheatrewing.org/grants, in type not smaller than 11 points, containing the following information:

- Name of company (and legal name, if different)
- Year of incorporation
- Address of company
- Annual Operating Expenses for the most recently completed season
- Names of artistic and managing/executive director, as applicable
- Type of Actors Equity contract used
- Significant achievements in the prior season (institutional advances, initiatives, major awards, grants)
- Brief description of educational programs and initiatives
- A listing of the company's board of directors/trustees (no auxiliary or advisory boards)
- A list of production/workshop history (title, author and director only) for most recently completed and upcoming season, including dates, number of performances given/planned, and venue for each (please use a separate form for each season - do not include benefit performances)

Additionally, applicants must provide:

- A copy of their 501(c)(3) certificate
- A copy of their most recently completed audited financial statement
- A self addressed #10 envelope, which will be used to mail confirmation of receipt of your grant application

Applicants may provide:

- One subscription brochure (or similar marketing piece) reflecting their most recent or upcoming season
- One program or Playbill from a production in the past 12 months
- Not more than two reviews of their work from the past 12 months

Please note: Cover letters will not be seen by the grants committee. Only the materials shown above, utilizing the grant forms, will be provided for their review.