

# AMERICAN THEATRE WING

## Grant Guidelines

As part of its longstanding mission of celebrating and supporting the very best in theatre, the American Theatre Wing provides funding to New York City not-for-profit theatre organizations to both honor and sustain their work. In 2006, 53 companies received support from the American Theatre Wing. ATW grants are made annually in December; the application deadline for 2007 grants is Friday, September 21. To be considered for funds applications must be postmarked not later than September 21. Prior recipients must re-submit annually; there is no automatic renewal of grants.

### GENERAL CRITERIA

- Applicants must be a 501(c)(3) not-for-profit organization based in New York City, whose primary activities center on dramatic and/or musical theater.
- While ATW grants are for general operating support, grants are predominantly for producing organizations, or organizations that undertake workshops and/or readings; they must operate under an agreement with Actors Equity Association.
- Preference will be given to organizations that have produced at least two shows within the past year and that have scheduled at least two productions in the coming season. Developmental companies must demonstrate a consistent program of workshops and or readings.
- Organizations in their first year of existence will not be considered.
- ATW determines the amount granted at its sole discretion. Do not make a specific monetary request part of the application.



AMERICAN THEATRE WING

Founder of the Tony Awards®

### REQUIRED MATERIALS - applications that do not adhere to guidelines will not be considered

Applicants must submit the application, available on the website ([www.americantheatrewing.org](http://www.americantheatrewing.org)), in type not smaller than 11 points, containing the following information:

- Legal name of company
  - Year of incorporation
  - Address of company
  - Annual Operating Budget
  - Names of artistic and/or managing/executive director, as applicable
  - Type of Actors Equity contract used
  - Significant achievements in the prior season (institutional advances or initiatives, major awards, grants)
  - Brief description of educational programs and initiatives
  - A listing of the company's board of directors/trustees (no auxiliary or advisory boards)
  - A list of production/workshop history (title, author and director only) for most recently completed and upcoming season, including dates, number of performances given/planned, and venue for each (please use a separate form for each season)
- Additionally, applicants must provide:
- A copy of their 501(c)(3) certificate
  - A copy of their most recently completed audited financial statement
  - A self addressed #10 envelope, which will be used to mail confirmation of receipt of your grant application

Applicants may provide:

- One subscription brochure (or similar marketing piece) reflecting their most recent or upcoming season
- One program or Playbill from a production in the past 12 months
- Not more than two reviews of their work from the past 12 months

Please note: Unlike in prior years, cover letters will not be seen by the grants committee. Only the materials shown above, utilizing the grant forms, will be provided for their review.

Applications should be postmarked by **September 21, 2007**, and sent to Howard Sherman at:

American Theatre Wing  
570 Seventh Avenue  
Suite 501  
New York NY 10018.